

Claypole Church of England Primary School

Filtering Policy



Claypole C.E. Primary School uses 'SECURLY' filtering service. The filtering of internet content provides an important means of preventing users from accessing material that is illegal or is inappropriate in an educational context. The filtering system cannot, however, provide a 100% guarantee that it will do so. It is therefore important that the school has a filtering policy to manage the associated risks and to provide preventative measures which are relevant to the situation in this school.

Responsibilities

The responsibility for the management of the school's filtering policy will be held by the Head teacher. They will manage the school filtering, in line with this policy and will keep records/logs of changes and of breaches of the filtering systems.

To ensure that there is a system of checks and balances and to protect those responsible, changes to the school filtering service must be reported to the Head teacher before they take place.

All users have a responsibility to report immediately to Head teacher any infringements of the school's filtering policy of which they become aware or any sites that are accessed, which they believe should have been filtered. Users must not attempt to use any programmes or software that might allow them to bypass the filtering / security systems in place to prevent access to such materials.

Education / Training / Awareness

Pupils will be made aware of the importance of filtering systems through the e-safety education programme. They will also be warned of the consequences of attempting to subvert the filtering system. Staff users will be made aware of the filtering systems through:

- signing the AUP (Acceptable Usage Policy)
- induction training
- staff meetings, briefings, inset/training days.

Parents will be informed of the school's filtering policy through the Acceptable Use agreement and through e-safety awareness sessions / Induction packs etc.

Changes to the Filtering System

Users who gain access to, or have knowledge of others being able to access, sites which they feel should be filtered (or unfiltered) should report this in the first instance to Head teacher who will decide whether to make school level changes (as above). If it is felt that the site should be filtered (or unfiltered) at county level, the responsible person (Head teacher) should contact Securly Services.